



Missouri Regional Certification Committee (MRCC) Training Seminar Schedule for 2012

*All seminars are scheduled on a Thursday unless otherwise noted.
All seminars will be held at Harris-Stowe State University in the Telecommunity Room, (Library)
3026 Laclede Ave. from 4:00 pm to 5:30 pm **unless otherwise noted.***

Sponsored by: The Missouri Regional Certification Committee that includes Lambert - St. Louis International Airport – DBE Program Office, METRO AND Missouri Department of Transportation (MoDOT)

April 13, 2012 (Friday) Doing Business in the 21st Century - Computer training, general computer skills and creating e-mail address to make your company more marketable.
Harris-Stowe State University Library Computer Lab: Assisted by Shirley McCullough, Serials Librarian, Linda Orzel, Coordinator of Special Services, & Shirlyn Myles, MoDOT **NOTE TIMES:** 9:00 am to 12:00 noon - Computer Basics, General Computer Skills; 2:00 pm to 5:00 pm - E Marketing – How to Market your business electronically. Creating a business website and networking with social media *****Seating is Limited*****

April 27, 2012 (Friday) Doing Business in the 21st Century - Computer training, general computer skills and creating e-mail address to make your company more marketable.
Harris-Stowe State University Library Computer Lab: Assisted by Shirley McCullough, Serials Librarian, Linda Orzel, Coordinator of Special Services, & Shirlyn Myles, MoDOT **NOTE TIMES:** 9:00 am to 12:00 - E Marketing – How to Market your business electronically. Creating a business website and networking with social media - 2:00 pm to 5:00 pm - Computer Basics, General Computer Skills; *****Seating is Limited*****

May – September – TO BE ANNOUNCED (TBA)

October 18, 2012 How to do Business with Missouri Regional Certification Committee (MRCC) – MoDOT, City of Kansas City, Kansas City Area, Transit Authority, City of St. Louis - Lambert Airport Authority, METRO – Panel Discussion
Guest Speakers: To Be Announced (TBA)

RSVP: Joleen Foster 314-982-1400, Ext. 1352, *Walk-ins are welcome*
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